

Registration form rental



Ooms Makelaars Woningen B.V. Maaskade 113, 3071 NJ Rotterdam, Phone number (+31)(0)10 - 424 88 88,
e-mail: rotterdam@ooms.com, Mailbox 24040, 3007 DA Rotterdam.

I/we would like to rent the following address:

1 st e address	<input type="text"/>	in	<input type="text"/>	Rent p/month €	<input type="text"/>
2 nd address	<input type="text"/>	in	<input type="text"/>	Rent p/month €	<input type="text"/>
3 rd address	<input type="text"/>	in	<input type="text"/>	Rent p/month €	<input type="text"/>

If you would like to rent the property from above. Please provide us the the following documents:

Documents to provide when you are employed:

- copy of identification (Your BSN number/ Social security number and passport must be fully protected);
- copy of recent pay slips (last 3 months, your BSN number/Social security number must be fully protected);
- copy of bank statement on which deposit of salary is indicated;
- copy of annual income statement (your BSN number/ Social security number must be fully protected);
- original employer's statement;
- a statement from your current mortgage bank or landlord;
- extract from the BRP (Basis Registratie Personen) (apply for it at the municipality).

Documents to provide when you are self-employed:

- copy of identification (Your BSN number/ Social security number and passport must be fully protected);
- balance statement (last 3 fiscal years);
- profit and loss statements (last 3 fiscal years);
- a statement from your accountant;
- an extract from the Chamber of Commerce;
- a statement from your current mortgage bank or landlord;
- extract BRP (Basis Registratie Personen) (apply for it at the municipality).

Documents to provide when you receive pension or unemployment benefit:

- copy of identification (Your BSN number/ Social security number and passport must be fully protected);
- copy of specification of payment (your BSN nummer/ social security number must be fully protected);
- copy of bank statement on which deposit of the pension or benefits is indicated;
- copy of annual income statement (your BSN number/ Social security number must be fully protected);
- a statement from your current mortgage bank or landlord;
- extract from the BRP (Basis Registratie Personen) (apply for it at the municipality).

Both the applicant and their partner (if any) should supply these documents.

Please note that only fully completed and signed registration forms can be processed.

1a. Personal details of applicant

Surname	<input type="text"/>	First name(s) in full:	<input type="text"/>
Address	<input type="text"/>	Zip code / City	<input type="text"/>
Date of birth	<input type="text"/>	Place of birth	<input type="text"/>
Sex	<input type="checkbox"/> male <input type="checkbox"/> female	Occupation	<input type="text"/>
Bank account number	<input type="text"/>	E-mail address	<input type="text"/>
Phone number (home)	<input type="text"/>	Phone number (work)	<input type="text"/>
Mobile phone	<input type="text"/>		
Marital status	<input type="checkbox"/> single <input type="checkbox"/> cohabiting <input type="checkbox"/> registered partnership <input type="checkbox"/> married <input type="checkbox"/> divorced *)		

*) please include copy of divorce agreement or provisional ruling

1b. Personal details of partner

Surname	<input type="text"/>	First name(s) in full:	<input type="text"/>
Address	<input type="text"/>	Zip code / City	<input type="text"/>
Date of birth	<input type="text"/>	Place of birth	<input type="text"/>
Sex	<input type="checkbox"/> male <input type="checkbox"/> female	Occupation	<input type="text"/>
Bank account number	<input type="text"/>	E-mail address	<input type="text"/>
Phone number (home)	<input type="text"/>	Phone number (work)	<input type="text"/>
Mobile phone	<input type="text"/>		
Marital status	<input type="checkbox"/> single <input type="checkbox"/> cohabiting <input type="checkbox"/> registered partnership <input type="checkbox"/> married <input type="checkbox"/> divorced *)		

*) please include copy of divorce agreement or provisional ruling

1c. Household composition

Number of resident children	<input type="text"/>	Age(s)	<input type="text"/>
Number of other residents	<input type="text"/>	Age(s)	<input type="text"/>

2. Financial data

At the moment you do not need to provide us with information relate to a personal loan, study debt, mortgage, child support etc. However, there is a possibility that we ask you at a later stage to provide additional financial data / documents (only) when this is necessary.

3. Current living situation

Are you currently living independently??	<input type="checkbox"/> yes	<input type="checkbox"/> no,
If yes, do you own or rent your home??	<input type="checkbox"/> rent	<input type="checkbox"/> own
Net monthly rent (if rented home)	€ <input type="text"/>	(excl. service costs)
Monthly mortgage amount (if owned)	€ <input type="text"/>	

General conditions of registration

- The undersigned states that all questions have been answered fully and truthfully.
- Only fully completed and signed registration forms can be processed.
- Your BSN number and passport must be fully protected, this data can visible on the following documents: identity card, payslips, annual statements and extract BRP.
- Ooms Makelaars Woningen B.V. reserves the right to process personal data and provide it to third parties if this is necessary for the execution of the agreement and / or if there is a legitimate interest. This includes in particular the provision of data to information office Economic Data Resources BV and affiliated companies for reducing / limiting credit risks / financial risks, collecting receivables and optimizing the debtor policy as well as maintaining its duty of care.
- The undersigned acknowledges that the data recorded on this form will be entered into a registry as meant in the “Wet Bescherming Persoonsgegevens” (Personal Data Protection Act).
- The data provided will be handled strictly confidentially.
- The data provided to Ooms Makelaars Woningen B.V. will be destroyed (within 14 days) when the rental property is not rented by you.
- The data provided will be examined for forgery and solvency; in case of forgery no rental lease will be offered.
- No right to allocation of a home can be derived from signing this registration form.
- It may occur that undersigned will not be the eligible for renting a home. Ooms Makelaars Woningen BV will notify undersigned by telephone or e-mail. There is no correspondence possible concerning the reason for rejection.
- Ooms Makelaars Woningen BV is working on behalf of the landlord from the property.

Only fully completed and signed registration forms can be processed.

By signing this form you acknowledge your agreement with the general conditions of registration as mentioned above.

Thus truthfully completed and signed:

Location

date

Applicant's signature

Partner's signature

MODEL EMPLOYER'S STATEMENT

Data Employer	Name of employer: Address: ZIP code and address:	
Data Employee	Name employee: Address: ZIP code and town: Date of birth Employed since: Function:	<input type="checkbox"/> O <input type="checkbox"/> M <input type="checkbox"/> O <input type="checkbox"/> F _____ _____ _____ _____ _____
Type of employment contract	The employee: Is there a trial period? Are there plans to terminate employment the near future ? If yes, please explain: Director / shareholder	O a contract of indefinite duration or is appointed permanently O a fixed term or appointed on a temporary basis until: _____ O other nl.: _____ (temporary agency worker, stand-in worker , on-call worker) O Yes O No If so, is the trial period expired? O Yes O No O Yes O No _____ O Yes O No _____
Employment continuation statement (if applicable)	If the employee continues to perform properly and operating conditions remain the same, the contract for a definite period will be converted into a permanent appointment:	O Yes O No _____ (extra signature and company stamp) Name of signatory: _____
Inkomen	Onderstaande specificatie geldt per: 1. Gross annual salary ¹ 2. Holiday allowance ² 3. Unsocial hours bonus ^a 4. Regular thirteenth month's salary ³ 5. Commission ^a 6. Regular Christmas bonus ³ 7. Overtime allowance ^a 8.	_____ 1. € _____ 2. € _____ 3. € _____ 4. € _____ 5. € _____ 6. € _____ 7. € _____ 8. € _____
¹ The gross annual salary based on the usual number of working weeks in the sector. ² If holiday vouchers were issued, note their entire value. ³ Regular refers to the unconditional income components laid down in the employment contract. ^a If there is a structural allowance for unsocial hours, provision and/or overtime allowance, note the amount granted over the past 12 months.		
Loans / wage attachment	Have you provided the employee with a private loan? Have the employee's wages been attached or has an assignment of those wages imposed?	no yes If so, commencement date: Principal sum €..... term..... annual payment €..... no yes If so, the maximum monthly amount attached €.....
Ondertekening	The signatory declares on behalf of the employer that this form was completed truthfully. Name of signatory: _____ Should you want to verify the information, please contact:	Signed at: _____ Date: _____ _____ (signature and company stamp) Name: _____ Tel.: _____

Statement of current owner / manager

(To be filled in by an authorised representative of the current owner / manager)

The undersigned:

Name of authorised representative

Company name

Address

Zip code and location

hereby declares that:

Name of tenant

Has been a tenant since

at the address

in

The net rent is

€

per month (excl. prepaid service costs).

The tenant pays the rent in a timely fashion and is not in arrears.

Location

date

Company stamp

Signature

MODEL EMPLOYER'S STATEMENT (PARTNER)

Data Employer	Name of employer: Address: ZIP code and address:	
Data Employee	Name employee: Address: ZIP code and town: Date of birth Employed since: Function:	_____ O M O F _____ _____ _____ _____ _____
Type of employment contract	The employee: Is there a trial period? Are there plans to terminate employment the near future ? If yes, please explain: Director / shareholder	O a contract of indefinite duration or is appointed permanently O a fixed term or appointed on a temporary basis until: _____ O other nl.: _____ (temporary agency worker, stand-in worker , on-call worker) O Yes O No If so, is the trial period expired? O Yes O No O Yes O No _____ O Yes O No _____
Employment continuation statement (if applicable)	If the employee continues to perform properly and operating conditions remain the same, the contract for a definite period will be converted into a permanent appointment:	O Yes O No _____ (extra signature and company stamp) Name of signatory: _____
Inkomen	Onderstaande specificatie geldt per: 1. Gross annual salary ¹ 2. Holiday allowance ² 3. Unsocial hours bonus ^a 4. Regular thirteenth month's salary ³ 5. Commission ^a 6. Regular Christmas bonus ³ 7. Overtime allowance ^a 8.	_____ _____ 1. € _____ 2. € _____ 3. € _____ 4. € _____ 5. € _____ 6. € _____ 7. € _____ 8. € _____
¹ The gross annual salary based on the usual number of working weeks in the sector. ² If holiday vouchers were issued, note their entire value. ³ Regular refers to the unconditional income components laid down in the employment contract. ^a If there is a structural allowance for unsocial hours, provision and/or overtime allowance, note the amount granted over the past 12 months.		
Loans / wage attachment	Have you provided the employee with a private loan? Have the employee's wages been attached or has an assignment of those wages imposed?	no yes If so, commencement date: Principal sum €..... term..... annual payment €..... no yes If so, the maximum monthly amount attached €.....
Ondertekening	The signatory declares on behalf of the employer that this form was completed truthfully. Name of signatory: _____ Should you want to verify the information, please contact:	Signed at: _____ Date: _____ _____ (signature and company stamp) Name: _____ Tel.: _____

Statement of mortgage lender

(To be filled in by an authorised representative of the mortgage lender)

The undersigned:

Name of authorised representative

Company name

Address

Zip code and location

hereby declares that:

Name of mortgage borrower

Has, since (date)

owned the home at

in

The mortgage payments amount to

€ per month

The mortgage borrower has paid the mortgage payments in a timely fashion and is not in arrears.

Location

date

Company stamp

Signature