



**REGISTRATION FORM  
FOR RENTING A HOME**

**Ooms Real Estate**

**Maaskade 113  
3071 NJ Rotterdam  
phone 010 - 424 88 88  
fax 010 – 424 88 99  
e-mail: [info@ooms.com](mailto:info@ooms.com)**

### 1a. Personal details of applicant

Surname	<input type="text"/>	First name(s) in full:	<input type="text"/>
Address	<input type="text"/>	Zip code / City	<input type="text"/>
Date of birth	<input type="text"/>	Place of birth	<input type="text"/>
Sex	<input type="checkbox"/> male <input type="checkbox"/> female	Nationality	<input type="text"/>
Bank account number	<input type="text"/>	Occupation	<input type="text"/>
Phone number (home)	<input type="text"/>	Phone number (work)	<input type="text"/>
Fax (home)	<input type="text"/>	Fax (work)	<input type="text"/>
Mobile phone	<input type="text"/>	E-mail address	<input type="text"/>
Marital status	<input type="checkbox"/> single <input type="checkbox"/> cohabiting <input type="checkbox"/> registered partnership	<input type="checkbox"/> married <input type="checkbox"/> divorced *)	

\*) please include copy of divorce agreement or provisional ruling

### 1b. Personal details of partner

Surname	<input type="text"/>	First name(s) in full:	<input type="text"/>
Address	<input type="text"/>	Zip Code / City	<input type="text"/>
Date of birth	<input type="text"/>	Place of birth	<input type="text"/>
Sex	<input type="checkbox"/> male <input type="checkbox"/> female	Nationality	<input type="text"/>
Bank account number	<input type="text"/>	Occupation	<input type="text"/>
Phone number (home)	<input type="text"/>	Phone number (work)	<input type="text"/>
Fax (home)	<input type="text"/>	Fax (work)	<input type="text"/>
Mobile phone	<input type="text"/>	E-mail address	<input type="text"/>
Marital status	<input type="checkbox"/> single <input type="checkbox"/> cohabiting <input type="checkbox"/> registered partnership	<input type="checkbox"/> married <input type="checkbox"/> divorced *)	

\*) please include copy of divorce agreement or provisional ruling

### 1c. Household composition

Number of resident children	<input type="text"/>	Age(s)	<input type="text"/>
Number of other residents	<input type="text"/>	Age(s)	<input type="text"/>

### 2. Financial data

Are you employed?  yes  no

If yes, please have your employer fill out the "employer's statement for applicant" and include this, accompanied by a copy of the most recent payslip, with this registration form.

If no, what is your source of income?

- self employed
  - include full balance statement over the past two years
- pensioned
  - include statement from your pension fund
- benefit
  - include statement from the benefits agency
- personal equity
  - include statement from your bank and/or accountant

Is your partner employed?  yes  no

If yes, please have your partner's employer fill out the "employer's statement for partner" and include this, accompanied by a copy of the most recent payslip, with this registration form.

Do you and/or your partner have financial liabilities? Heeft u en/of uw partner financiële verplichtingen?  yes

no

If yes, please specify below

<input type="checkbox"/> personal loan	total €		monthly liability €	
<input type="checkbox"/> bank credit	total €		monthly liability €	
<input type="checkbox"/> mortgage current home	total €		monthly liability €	
value of your home	ca. €			
<input type="checkbox"/> alimony	total €		monthly liability €	
<input type="checkbox"/> other, please specify:				

### 3. Current living situation

Are you currently living independently??  yes  no

If yes, do you own or rent your home??  rent  own

Net monthly rent (if rented home) € (excl. prepaid service costs)

Monthly mortgage amount (if owned) €

Do you have pets? (if yes, please specify)  yes:  no

Does any family member play a musical instrument?  yes:  no

- If your current home is rented, we ask you to have the "statement of current owner/manager" filled out and submitted with this registration form.
- If you own your current home, we ask you to have the "statement of mortgagee" to be filled out by your mortgage bank and submitted with this registration form.

### 4. Desired home

City

Preferred area and/or street

Type of home  apartment  single-family house

Number of rooms

Maximum rent € net monthly rent

Desired starting date

Would you, if possible, like to rent a garage or parking space?  yes  no

Have you been registered for allocation of a house?  yes  no

If yes, at since registration number

What is the reason you are looking for a home?

### 5. Marketing

By which marketing route did you reach Ooms Real Estate? website of  Ooms Real Estate  Funda  Pararius

other website, viz.

advertisement  open house  FOR RENT sign

other, viz.

**please sign on page 4**

## General conditions of registration

- The undersigned states that all questions have been answered fully and truthfully.
- The registration form should be accompanied by a copy of your passport or identity document and the requested income data.
- Signing this registration form in no way implies any right to the allocation of a home
- This registration form is valid for one year following the registration date. After this time, extension of the registration may be requested.
- The undersigned acknowledges that any rental agreement will have a minimum duration of one year.
- The undersigned acknowledges that the data recorded on this form will be entered into a registry as meant in the "Wet Bescherming Persoonsgegevens" (Personal Data Protection Act). The data provided will be handled strictly confidentially.
- Ooms Brokers reserves the right to process and supply personal data to third parties if this is necessary for the implementation of the agreement and / or if there is a legitimate interest. Below, in particular, the provision of data to information office Economic Data Resources BV and affiliated companies to reduce / limit credit risks / financial risks, the collection of receivables and optimizing the debtor and the maintenance of its duty of care.

### Only fully completed and signed registration forms can be processed.

By signing this form you acknowledge your agreement with the general conditions of registration as mentioned above.

Thus truthfully completed and signed:

Location

date

Applicant's signature

Partner's signature

### The registration form should be accompanied by:

- copy of identification;
- original employer's statement;
- copy of recent pay slip;
- copy of annual income statement;
- if pensioned or receiving benefits, please submit annual statements;
- copy of bank statement on which deposit of salary/pension/benefits is indicated
- if self-employed please provide a balance statement, profit and loss statements (of the last two full fiscal years) a statement from your accountant and an extract from the Chamber of Commerce ;
- a statement from your current mortgage bank or landlord;
- extract from the population register.

Both the applicant and their partner (if any) should supply these documents.

### Please send the registration form to:

**Ooms Real Estate**  
**Maaskade 113**  
**3071 NJ Rotterdam**

### MODEL EMPLOYER'S STATEMENT

<b>Data Employer</b>	Name of employer: Address: ZIP code and address:	<hr/> <hr/> <hr/>
<b>Data Employee</b>	Name employee: Address: ZIP code and town: Date of birth Employed since: Function:	_____ O M O F <hr/> <hr/> <hr/> <hr/> <hr/>
<b>Type of employment contract</b>	The employee:  Is there a trial period?  Are there plans to terminate employment the near future ? If yes, please explain:  Director / shareholder	<input type="radio"/> a contract of indefinite duration or is appointed permanently <input type="radio"/> a fixed term or appointed on a temporary basis until: _____ <input type="radio"/> other nl.: _____ <small>(temporary agency worker, stand-in worker , on-call worker )</small> <input type="radio"/> Yes <input type="radio"/> No If so, is the trial period expired? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <hr/> <hr/> <input type="radio"/> Yes <input type="radio"/> No
<b>Employment continuation statement (if applicable)</b>	If the employee continues to perform properly and operating conditions remain the same, the contract for a definite period will be converted into a permanent appointment:	<input type="radio"/> Yes <input type="radio"/> No  _____ ( extra signature and company stamp)  Name of signatory: _____
<b>Inkomen</b>	Onderstaande specificatie geldt per:  1. Gross annual salary <sup>1</sup> 2. Holiday allowance <sup>2</sup> 3. Unsocial hours bonus <sup>a</sup> 4. Regular thirteenth month's salary <sup>3</sup> 5. Commission <sup>a</sup> 6. Regular Christmas bonus <sup>3</sup> 7. Overtime allowance <sup>a</sup> 8. ....	_____ <hr/> 1. € _____ 2. € _____ 3. € _____ 4. € _____ 5. € _____ 6. € _____ 7. € _____ 8. € _____
<sup>1</sup> The gross annual salary based on the usual number of working weeks in the sector. <sup>2</sup> If holiday vouchers were issued, note their entire value. <sup>3</sup> Regular refers to the unconditional income components laid down in the employment contract. <sup>a</sup> If there is a structural allowance for unsocial hours, provision and/or overtime allowance, note the amount granted over the past 12 months.		
<b>Loans / wage attachment</b>	Have you provided the employee with a private loan?  Have the employee's wages been attached or has an assignment of those wages imposed?	no yes If so, commencement date: ..... Principal sum €..... term..... annual payment €.....  no yes If so, the maximum monthly amount attached €.....
<b>Ondertekening</b>	The signatory declares on behalf of the employer that this form was completed truthfully. Name of signatory:  _____  Should you want to verify the information, please contact:	Signed at: _____ Date: _____  _____ (signature and company stamp)  Name: _____ Tel.: _____

## Statement of current owner / manager

(To be filled in by an authorised representative of the current owner / manager)

### The undersigned:

Name of authorised representative

Company name

Address

Zip code and location

### hereby declares that:

Name of tenant

Has been a tenant since

at the address  in

The net rent is €  per month (excl. prepaid service costs).

The tenant pays the rent in a timely fashion and is not in arrears.

Location

date

Company stamp

Signature

### MODEL EMPLOYER'S STATEMENT (PARTNER)

<b>Data Employer</b>	Name of employer: Address: ZIP code and address:	<hr/> <hr/> <hr/>
<b>Data Employee</b>	Name employee: Address: ZIP code and town: Date of birth Employed since: Function:	_____ O M O F <hr/> <hr/> <hr/> <hr/> <hr/>
<b>Type of employment contract</b>	The employee:  Is there a trial period?  Are there plans to terminate employment the near future ? If yes, please explain:  Director / shareholder	<input type="radio"/> a contract of indefinite duration or is appointed permanently <input type="radio"/> a fixed term or appointed on a temporary basis until: _____ <input type="radio"/> other nl.: _____ <small>(temporary agency worker, stand-in worker , on-call worker )</small> <input type="radio"/> Yes <input type="radio"/> No If so, is the trial period expired? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <hr/> <hr/> <input type="radio"/> Yes <input type="radio"/> No
<b>Employment continuation statement (if applicable)</b>	If the employee continues to perform properly and operating conditions remain the same, the contract for a definite period will be converted into a permanent appointment:	<input type="radio"/> Yes <input type="radio"/> No  _____ ( extra signature and company stamp)  Name of signatory: _____
<b>Inkomen</b>	Onderstaande specificatie geldt per:  1. Gross annual salary <sup>1</sup> 2. Holiday allowance <sup>2</sup> 3. Unsocial hours bonus <sup>a</sup> 4. Regular thirteenth month's salary <sup>3</sup> 5. Commission <sup>a</sup> 6. Regular Christmas bonus <sup>3</sup> 7. Overtime allowance <sup>a</sup> 8. ....	_____ <hr/> 1. € _____ 2. € _____ 3. € _____ 4. € _____ 5. € _____ 6. € _____ 7. € _____ 8. € _____
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<b>Loans / wage attachment</b>	Have you provided the employee with a private loan?  Have the employee's wages been attached or has an assignment of those wages imposed?	no yes If so, commencement date: ..... Principal sum €..... term..... annual payment €.....  no yes If so, the maximum monthly amount attached €.....
<b>Ondertekening</b>	The signatory declares on behalf of the employer that this form was completed truthfully. Name of signatory:  _____  Should you want to verify the information, please contact:	Signed at: _____ Date: _____  _____ (signature and company stamp)  Name: _____ Tel.: _____

## Statement of mortgage lender

(To be filled in by an authorised representative of the mortgage lender)

### The undersigned:

Name of authorised representative

Company name

Address

Zip code and location

### hereby declares that:

Name of mortgage borrower

Has, since (date)

owned the home at  in

The mortgage payments amount to  € per month

The mortgage borrower has paid the mortgage payments in a timely fashion and is not in arrears.

Location

date

Company stamp

Signature